



13th May 2022

Dear Parent

PARENT GOVERNOR ELECTIONS

My recent letter informed you that we needed to hold an election for parent governors and invited nominations. We have received 9 nominations and must proceed to the election process itself. Details of the nominees are to be found on the attached sheet. A ballot paper and two envelopes for each parent are also enclosed with this letter.

Please read the information about the candidates and the election process carefully before completing and returning your ballot paper to school. Completed ballot papers, in their envelopes, must be returned to school and placed in the ballot box by **12 noon on Monday 23rd May 2022**. The vote will be counted on Tuesday 24th May 2022 at 12 noon, after which the result will be announced.

Casting Your Vote

1. Each person entitled to vote in the parent governor election has a single vote for each parent governor vacancy.
2. Place a cross in the box next to the person for whom you wish to vote. **Do not write anything else on the ballot paper.**
3. When you have completed the ballot paper, place it inside one of the envelopes and seal it. **Do not mark the envelope in any way.**
4. Place the unmarked, sealed envelope in another envelope which you then seal, sign and print your name on it.
5. Return the completed ballot paper in its envelopes to school before the closing time of the ballot and ensure that it is placed in the ballot box to await the end of the voting period.

The process described above may seem complicated but it has been designed to ensure that the ballot is secret yet only those entitled to vote can take part.

Please use your vote, the work of the parent governor as a member of the whole governing body is extremely valuable to this school.

Yours faithfully

Mrs C A Myers
Returning Officer



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