

Candidates are asked to give some information about themselves, which will help parents to decide whether to vote for them or not. (Maximum of 60 words)

Name (Capitals)

Helmshore Primary School

Parent Governor Election

Notice of Election

Dear Parent,

There are places for 2 parent governors on the governing body of this school. They are elected by the parents of pupils at this school* to serve a 4 year term of office. There is now a vacancy for 2 parent governors. You may, if you wish, put yourself forward for election, using the attached nomination form. Please read the information given with this form.

The timetable for the election is:-

1. Nomination form to be returned to me by 12.00 noon on Monday 9.5.22;
2. Ballot papers to be sent to all parents on Friday 13.5.22.
(Voting will only take place if there are more nominations than vacancies)
3. Ballot papers to be returned to me by 12.00 noon on Monday 23.5.22 ;
4. The votes will be counted at 12_noon on Tuesday 24.5.22 after which the result will be announced.

Governors have an important and influential role to play in the life of our school, and I do hope you will be able to take part in this election by becoming a candidate and by casting your vote when the time comes.

If you require any further information about being elected to the governing body, please do not hesitate to contact me.

Yours sincerely

Jeff Myers

Headteacher Returning Officer for Governor Election

(*For a maintained nursery school add ".....and parents of children for whom educational or other provision is made on the premises of the school.....")

Information

A. Eligibility

1. All parents of pupils at the school and, in the case of maintained nursery schools, parents of children for whom educational or other provision is made on the premises of the school can be nominated as a candidate for a parent governor election except for:
 - (a) Elected Members of the Local Education Authority
 - (b) Anyone paid to work at the school for more than 500 hours in any consecutive 12 month period.

B. Nomination

1. Any parent who wants to be nominated has to be proposed and seconded by two other parents of pupils (children) at the school using the nomination form on the page opposite. It should be completed and sent to the Returning Officer by 12.00 noon on 9.5.22. Please note there can be no extension beyond this time and date.
2. Candidates should complete the reverse of the nomination form with biographical details. This information will be sent with the voting papers to all parents to help them decide how to use their votes.

C. Parent Governors

(See also information sheet on parent governors)

1. The governing body of the school has several categories of governor, and "parent governor" is one of these categories. All governors carry equal status.
2. Responsibility rests in the governing body as a whole. Individual governors only have responsibility collectively in the governing body. To be a governor does not give personal authority.
3. The term of office for a parent governor is 4 years, and a parent governor does not have to resign if his/her child ceases to be a pupil at the school before that period of time ends, though s/he may do so if s/he wishes.

D. Disqualification

1. Regulations disqualify certain individuals from becoming a governor. The attached appendix lists the disqualification criteria. Prospective governors should read it carefully before proceeding with their nomination.

Nomination Form


Before completing this form, please read the notes on the opposite page.

	NAME	ADDRESS	SIGNATURE
	Mr/Mrs/Miss/Ms		
Nominee	(Capitals)		
Proposer	(Capitals)		
Secunder	(Capitals)		

Declaration of Nominee: I am willing to accept nomination and confirm that I am not disqualified from becoming a governor. Should I be elected I agree that if I subsequently become disqualified I will notify the Clerk to Governors in writing.

Should I be elected I understand that information on my governorship will be made available to the County Council for its use in providing support to school governors*.

* In this respect the Data Controller is Lancashire County Council and the nominated officer for data protection is the Data Protection Officer.

Signed: 

Date: 25/4/22

This form must be returned to the Headteacher/Returning Officer by 12.00 noon on Monday 9th May 2022. Late nominations will not be accepted.

CUT/TEAR HERE